



UNCLASSIFIED

Private Organization Program / Unofficial Activities AFI 34-223, Private Organizations (PO) Program

U.S. AIR FORCE

- **Private Organizations - Self sustaining special Interest Groups**
 - No official position within the Federal Government; may not be officially endorsed or supported
 - **Must prominently display disclaimer on any print/electronic media confirming PO is not part of the DoD**

“THIS IS A PRIVATE ORGANIZATION. IT IS NOT A PART OF THE DEPARTMENT OF DEFENSE OR ANY OF ITS COMPONENTS AND IT HAS NO GOVERNMENTAL STATUS”
 - **Logistical Support**
 - POs must furnish their own equipment, supplies, and other materials
 - POs may be provided places to conduct meetings of reasonable duration and frequency
 - A PO must reimburse for services (to include utilities) when it uses a facility or space on an other-than-occasional basis
 - The use of Government equipment and systems for other than official purposes is extremely limited; daily bulletin boards and or electronic public folders may be used to provide notice of unofficial off-installation fundraising campaigns and volunteer requests if approved by the Installation Commander



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- **Unofficial Activities**
 - Coffee fund, flower funds, sunshine fund, small operations
 - Assets under \$1K for a period of three months
- **Fundraising Activities - POs and Unofficial Activities**
 - Occasional – no more than two per quarter – approval required
 - Must not engage in activities that duplicate/compete with AAFES or Force Support Squadron
 - Must not sell or serve alcohol beverages
 - Not authorized to conduct games of chance, lotteries, raffles or other gambling type activities*
 - Must provide their own equipment, supplies, and materials; exception is a infrequent use meeting place
 - Fundraising not permitted during CFC or AFAF