

MEMORANDUM FOR 88 FSS/FSR

FROM: (Your Private Organization)

SUBJECT: Private Organization Membership Financial Liability

1. On (Date), at the (Your Private Organization) Membership Meeting, members received a briefing on AFI 34-223 *Private Organizations (PO) Program*. The briefing covered the financial liability of a private organization operating on an Air Force installation as explained in chapter 9.2.
2. All (Your Private Organization) members have been notified of their obligations under AFI 34-223 *Private Organizations (PO) Program*, para. 10.11 and understand their personal financial liability for obligations of the PO, as provided by law.

PO PRESIDENT
President, PO